



# **Reading Eggs and Reading Eggspress Teacher User Guide**



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## Overview: Reading Eggs and Reading Eggspress

Your Reading Eggs subscription gives you access to two programs: Reading Eggs (for students in Pre-K through 2nd grade) and Reading Eggspress (for readers in 2nd through 6th grade).

Because these programs are housed within the same product, this user guide includes information and instructions for both Reading Eggs and Reading Eggspress. You can access both programs from your account.

## Roles and Permissions

Reading Eggs and Reading Eggspress has four types of users: building Subscription Coordinator, district Subscription Coordinator, teacher, and student.

- **District Subscription Coordinator:** responsible for the Reading Eggs account at the district level, has access to district-level reporting, and can transfer students and teachers between buildings.
- **Building Subscription Coordinators:** responsible for creating teacher and student users and managing their school's subscription. There is one Subscription Coordinator per subscription. In addition to managing their own class if they are a teacher, the Subscription Coordinator will also have access to the following functions:
  - View, edit, and delete teacher accounts
  - Invite teachers to join their school's subscription
  - View, edit, add, delete, and deactivate student accounts
  - Move students to different classes
  - View whole-school, class, and student progress reports
  - Print student login and password details
  - Reset student passwords individually and for a whole class
- **Teachers:** manage accounts, progress, and assignments for students in their class.

## Reading Eggs App

The Reading Eggs App is available on iPad and iPhone devices. The app is free to use with your subscription or free trial.

For iPad, download the free Reading Eggs Learn to Read app and use your account login details. For questions about the apps, please email [apps@readingeggs.com](mailto:apps@readingeggs.com).

Please note, the Reading Eggs App is only for students. It does not support teacher or Subscription Coordinator use.



## Accessing Your Account

You have two options for signing up for a Reading Eggs account: you can sign up for a 4-week free trial or purchase a subscription. At the end of the free trial period, you can purchase a subscription and continue using your Reading Eggs account.

### Get Started with Your Account (No Free Trial)

Follow these instructions to begin using your new Reading Eggs subscription. These instructions are intended for new subscribers who did not have a free trial.

1. Go to <http://app.readingeggs.com/teachers/signup>
2. Fill out the form.
  - a. Enter your name, email address, and a password for your account.
  - b. Enter your school code and click **Get My Free Trial**. You should have received your school code in your welcome email. If you do not know your school code, contact Reading Eggs Support at 877.394.5410 or [readingeggssupport@edmentum.com](mailto:readingeggssupport@edmentum.com).
3. Once you receive a confirmation email, log into your Reading Eggs account using the credentials you created earlier.
4. To see if you are signed up as the Subscription Coordinator, click **My Account** in the upper right corner of the screen. Scroll to the bottom of the page.
  - If you are the Subscription Coordinator, you will see an opt-out button.
  - If you are not the Subscription Coordinator, you will see a button to sign up as the Subscription Coordinator.
  - If neither button is visible, someone else in your school is the Subscription Coordinator. Contact the Reading Eggs Support Team if this needs to be changed (877.394.5410 or [readingeggssupport@edmentum.com](mailto:readingeggssupport@edmentum.com)).
5. To get started using Reading Eggs and Reading Eggspress, see these sections of the user guide for further instructions:
  - [Move Students into Your Class](#)
  - [Easy Login Feature](#)
  - [Import Multiple Students](#)
  - [Have Your Students Complete the Placement Test](#)
  - [Demo Student Account](#)
  - [Teacher Resources](#)



## Get Started with Your Account (Free Trial)

Follow these instructions to begin using your new Reading Eggs subscription. These instructions are intended for a subscription converted from a free trial. Because your current subscription has been converted from a trial, your username and account will remain the same; however, if you have not yet changed your system-generated password, the password has been reset in compliance with our internal control process. If your password has been reset, you will receive an email from Reading Eggs about resetting your password.

To begin using your Reading Eggs subscription:

1. Go to <http://app.readingeggs.com/login>
2. To see if you are signed up as the Subscription Coordinator, click **My Account** in the upper right corner of the screen. Scroll to the bottom of the page.
  - If you are the Subscription Coordinator, you will see an opt-out button.
  - If you are not the Subscription Coordinator, you will see a button to sign up as the Subscription Coordinator.
  - If neither button is visible, someone else in your school is the Subscription Coordinator. Contact the Reading Eggs Support Team if this needs to be changed.
3. To get started using Reading Eggs and Reading Eggspress, see these sections of the user guide for further instructions:
  - [Move Students into Your Class](#)
  - [Import Multiple Students](#)
  - [Demo Student Account](#)
  - [Easy Login Feature](#)
  - [Have Your Students Complete the Placement Test](#)
  - [Teacher Resources](#)

If you previously used your email address for a parent account, please use a different email address for your school.

Contact Support (877.394.5410 or [readingeggssupport@edmentum.com](mailto:readingeggssupport@edmentum.com)) for assistance.



## Sign in to Your Reading Eggs Account

Follow these instructions to sign in to your Reading Eggs or Reading Eggspress account. Bookmark the Reading Eggs website to make accessing your account quick and easy: <https://readingeggs.com/>.

1. Go to the Reading Eggs website.
2. Click **Login** in the upper right corner of the screen.



3. Fill in your login and password and click **Let me in**.

### Login and Password

Login

Password

Remember me

**Let me in**



## Get Started

This section includes an overview of your homepage and the navigation menu and step-by-step instructions for essential tasks to get you started with Reading Eggs and Reading Eggspress.

## Your Educator Homepage

When you sign into your account, you will land on your Educator homepage. From your homepage, you can access both the Reading Eggs and Reading Eggspress programs and other important pages and resources. Additionally, messages about your account and details regarding enhancements will appear here.

The screenshot shows the Reading Eggs Educator Homepage for user Ashlee Tatum. The page includes a navigation bar with 'My Account' and 'Logout' links. The main content area features several tiles: 'Manage students', 'Manage assignments', 'Teacher toolkit', and 'Reports'. A 'Teaching Resources' section is at the bottom. A notification banner indicates a subscription expiration date of 26th September 2020. Callout boxes provide instructions for each major section.

**Callout 1 (Top Left):** From these four tiles, access the most important pages in your account.

**Callout 2 (Top Middle):** Get your students started in Reading Eggs and Reading Eggspress with this easy login feature, or access your demo student account.

**Callout 3 (Top Right):** Access your account settings, including signing up as the subscription coordinator for your school.

**Callout 4 (Bottom Left):** Search and explore Teacher Resources.

**Callout 5 (Bottom Right):** Manage your active subscriptions here. If you reach your license threshold, contact a sales associate.



## Navigation Menu

On the left side of the homepage, you will find the navigation menu. While most of your pages are not specific to either program, the lessons, assignments, and reports sections are specific to each program. If you are having trouble assigning lessons to your students or finding your students' reports, make sure you are looking under the right program.



1. Click to return to the homepage from other pages in Reading Eggs.
2. Access teacher resources such as lesson plans, big books, and book notes.
3. Create new classes and student accounts and manage your students, student progress and classes.
4. Preview and manage lessons specifically for your students in Reading Eggs.
5. Create and manage assignments specifically for your students in Reading Eggs.
6. Access reports specifically for your students in Reading Eggs.
7. Manage lessons, create assignments, and access reports specifically for the Reading Eggspress side of the program.
8. Access research, user guides, and tell others about Reading Eggs.
9. Contact the Reading Eggs customer support team.

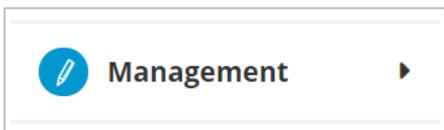
## Move Students into Your Class

Students cannot access their accounts unless they are assigned to a teacher's class. You may need to move students into your class at the beginning of the school year. Some schools may choose to have the Subscription Coordinator rollover students at the end of each school year. If your school does this, you will receive an automated email when rollover is complete, and you can move your students into your class at that point.

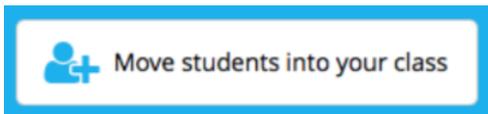
If your school does not have a Subscription Coordinator, you may need to upload your students. See [Add an Individual Student](#), or [Import Multiple Students](#), for instructions. To prevent duplication, always check with your school's Subscription Coordinator before uploading new students.

A student can be enrolled in multiple classes at one time. This feature gives teachers the flexibility to easily group students for reading groups, guided reading, assigning homework to different groups, or whatever classroom needs they see fit.

1. On the left navigation menu, click **Management**. Then click **Manage Students**.



2. Click **Move students into your class**.



3. Select the students you wish to add from the list. You can filter students by class, teacher, or grade level, or search them by name.

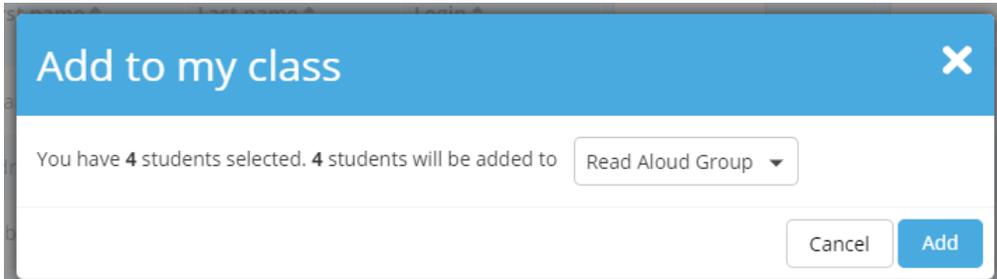
← [Back to Manage Students](#) Active students: 58

### Move Students

Add to my class
Show  Unallocated  Allocated  All

All	First name ↕	Last name ↕	Login ↕	All Classes ▾	All Teachers ▾	1 ▾
<input type="checkbox"/>	Adams	Josh	adams7			1
<input type="checkbox"/>	Aldridge	Ricky	aldridge1			1
<input type="checkbox"/>	Gabe	Wrazen	gabe1600			1

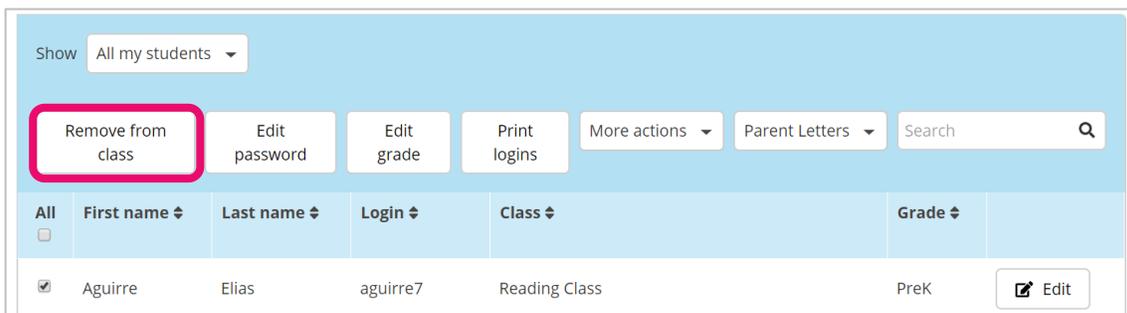
4. Click **Add to my class**. A menu will pop up confirming the number of students you have selected. Choose the class you wish to add the students to from the drop-down menu, then click **Add**. Your students will now appear in your class.



## Remove Students from Your Class

As your students progress over the year, you might find yourself needing to remove students from certain groups or classes. Your school's Subscription Coordinator can use the Manage Rollover feature at the end of the year to remove all students from all classes and promote them to the next grade.

1. On the left navigation menu, click **Management**. Then click **Manage Students**.
2. Select your students from the list.
3. Click **Remove from class**.



4. A menu will pop up confirming the number of students you have selected. From the drop-down menu, choose the class you wish to remove the student(s) from, then click **Remove**. Your student(s) will be removed from the selected class.

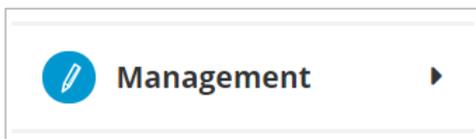
If a student is only enrolled in one class and then removed from that class, they will no longer be visible from the **Manage Student** menu. Students who are not enrolled in a class will be unable to access their account until they are added to one. You can find unallocated students by selecting **Move students into your class** on the **Manage Students** page.

## Add an Individual Student

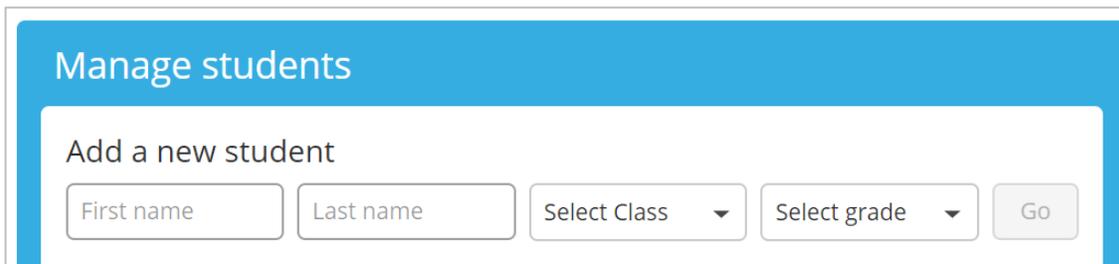
Teachers can add users to a Reading Eggs school account. Check with your Subscription Coordinator before adding students to the account.

**Best Practice:** Your school's Subscription Coordinator is generally responsible for creating users. This prevents creating duplicate users. If your school does not have a Subscription Coordinator, please speak with your principal or technology manager to designate a Subscription Coordinator. If you are not sure who your Subscription Coordinator is, please contact Support.

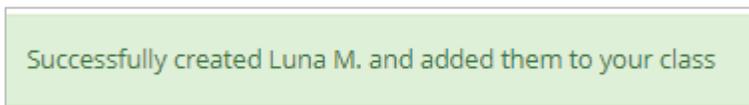
1. On the left navigation menu, click **Management**. Then click **Manage Students**.



2. From the **Add a new student** area, enter the student's first name, last name and select their class and grade level.



3. Click **Go**. The student account will be created, and you will receive a message confirming that the student has been added to your class.





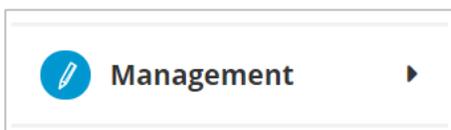
## Import Multiple Students

When you upload multiple students using a CSV, your students will be added to a new, auto-generated class. Once your upload is finished, you can easily change the name of the auto-generated class or move students into a new class. If your school's Subscription Coordinator handles importing students, you may need to move students into your class. See the [Move Students into Your Class](#) section for instructions.

Username and passwords are automatically generated when users are created.

For assistance customizing usernames and passwords to match district requirements, contact Support (877.394.5410 or [readingeggssupport@edmentum.com](mailto:readingeggssupport@edmentum.com)).

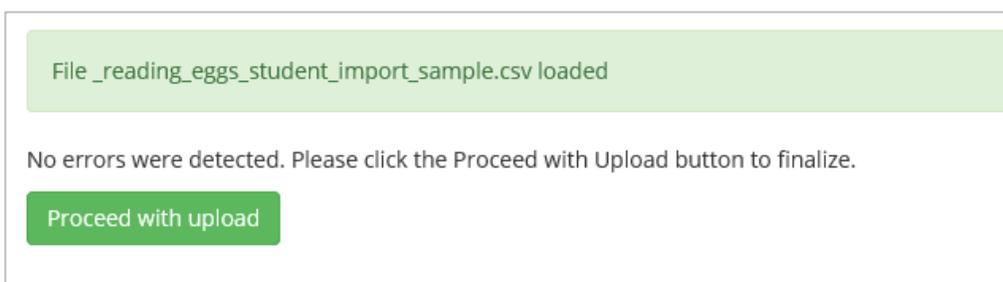
1. On the left navigation menu, click **Management**. Then click **Manage Students**.



2. From the Manage Students menu, go to **Import new students**.
3. Download the sample file and complete the file with your students' information. Save the file as a CSV. For additional assistance in importing your students via CSV, refer to the **New student import guide** on the **Manage Students** page.

	A	B	C	D	E	F	G	H
1	Enter Student First Name	Enter Student Last Name	Enter Student Grade	Enter External Student Identifier/SIS ID here: optional				
2	Enter Student First Name	Enter Student Last Name	Enter Student Grade	Enter External Student Identifier/SIS ID here: optional				
3	Enter Student First Name	Enter Student Last Name	Enter Student Grade	Enter External Student Identifier/SIS ID here: optional				
4	Enter Student First Name	Enter Student Last Name	Enter Student Grade	Enter External Student Identifier/SIS ID here: optional				

4. Return to Reading Eggs and click **Upload a CSV**.
5. Navigate to your file and click **Open**.
6. Click **Proceed with Upload**.



- a. If there are any errors, correct the file as needed and try uploading again. The specific errors will appear on this page.

You will receive an email when the upload is complete.



## Manage Classes

Now that you have your students added as users, from the **Manage Classes** page, found within the **Management** tab, you can create a new class, request to join an existing class, edit class details, and control your students' access to the Games Arcade and Playroom.

1. Create a new class by entering your class name and selecting **Go**.
  - Once your new class has been created, you can edit class details, including adding and removing teachers from classes by clicking the **Edit** button to the right of the class name you wish to change.
  - From the **Edit** area, you can also choose to turn access for the Games Arcade and/or Playroom on or off for the class.
  - Update the class details, then click **Save changes** to save or **Cancel** to reject the edit.
2. To join an existing class, choose the class name from the **Request to join an existing class** drop down menu, then select **Join**.

**Create classes**

Create a new class

Class name

OR

Request to join an existing class

Class name

3. To remove yourself from a class, click the **Leave class** button to the right of the class name you wish to leave.
  - If you are the only instructor in a class and wish to leave it, the class will be deleted. You can also delete a class by clicking the **Delete** button to the right of the class name.



## Start Your Students' Reading Journey

Before your students can sign into their accounts and begin moving through their lesson maps, you must set up their accounts (see [Move Students into Your Class](#)). Next, you need to help them access their accounts. You can print student login cards, which contain each student's username and password, and distribute them. Or use the easy login feature.

### Placement Test

The first time your students sign into their accounts, they will be prompted to take a placement test.

#### ■ Reading Eggs –

- If your students have no reading skills, bypass the test and start them at level one.
- If students have some reading skills, instruct students to take the placement test. After three incorrect answers, the test automatically ends, and students receive their lesson placement and can begin working on lessons.

#### ■ Reading Eggspress –

- Instruct students to take the placement test. After three incorrect answers, the test automatically ends, and students receive their lesson placement and can begin working on lessons.

We recommend reassessing students 1 to 3 times throughout the school year to ensure students are working at the appropriate level.

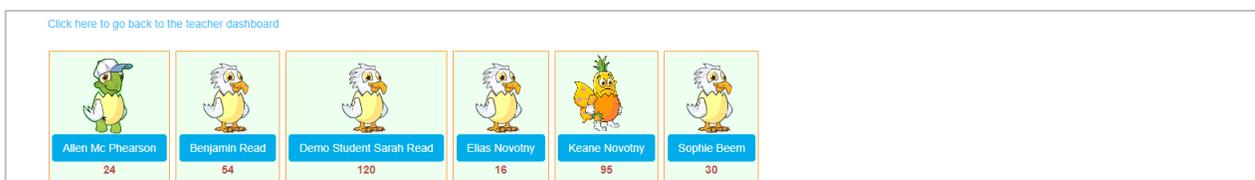
### Demo Student Account

In both programs, you can access a demo student account. With this account all areas of the program are unlocked. Take time to familiarize yourself with each program and to help your students learn how to navigate in Reading Eggs or Reading Eggspress.

1. Sign into your account and select your program.



2. Select your demo student from the list of students.





3. Use your demo student to help your students learn how to navigate Reading Eggs and Reading Eggspress.

## Easy Login Feature

This feature is great for younger students that can't easily remember their password. You can log into your account and, using this feature, students can select their avatar to get into their accounts.

1. Log into your account.
2. Select either **Start Reading Eggs** or **Start Reading Eggspress**. This logs you out of your teacher account.



3. From this screen, all students within your class will appear. Instruct students to select their avatar and begin working. Once selected, a new tab will open.



4. When the student is finished using their account, remind them to click **Bye** and close their browser tab to sign out of their account. The original tab with the Easy Login feature will still be open for the next student to use.



## Have Your Students Complete the Placement Test

The first time students sign into their accounts, they will need to complete a placement test. This placement test ensures each student begins their reading journey in the right spot.

**Best Practice:** To ensure students are working at the appropriate level throughout the year, assign the placement test every 9 to 12 weeks. You can reset the placement test from the Manage Progress menu.

1. Have students log into their accounts, either using their username and password, or by selecting their student avatar via the easy login feature.

2. For Reading Eggs:



- a. Your student can take a Placement Test, or
- b. If your student has no reading skills yet, they can start from the beginning of the program, on Lesson 1.

3. For Reading Eggspress: Have students click **My Lessons**.



a. Students will now start their placement test.

For each placement test, students answer questions until they have a total of three incorrect answers. Upon completion, they are assigned a starting point in the sequential reading lessons to begin working through.

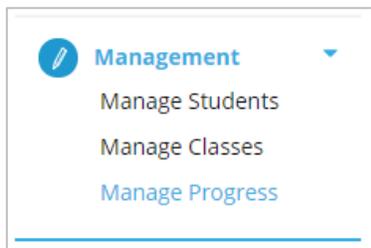


## Change a Student's Progress Level

You can manually change or override where a student is working in their reading lessons or reassign the placement test as needed.

From the **Manage Progress** area, you can edit the progress of one or more students in both Reading Eggs and Reading Eggspress.

1. Click **Manage Progress** from the **Management** tab on the navigation menu. You can filter your view by class or search students individually.



2. To edit an individual student's progress, select a student and click the **Edit** button to the right of the student's name.

All	First Name	Last Name	Grade	Reading	Spelling	Clinker Castle	My Lessons	English Skills Spelling	
<input type="checkbox"/>	Adams	Josh	1	Placement Test	Placement Test	1	Placement Test	1	<input type="button" value="Close"/>

**Edit Student Progress**

<b>Reading</b> Current level: Placement Test <input type="text" value="Placement Test"/>	<b>Spelling</b> Current level: Placement Test <input type="text" value="Placement Test"/>	<b>Clinker Castle</b> Current level: 1 <input type="text" value="Lesson 1 - What's in th..."/>	<b>My Lessons</b> Current level: Placement Test <input type="text" value="Placement Test"/>	<b>English Skills Spelling</b> Current level: 1 <input type="text" value="Lesson 1 - Alphabet"/>
--	---	--	---	--

- a. Adjust the student's levels for each program area as needed by selecting from the drop-down menu under each field.
- b. Click **Save Changes** to confirm or **Cancel** to reject the edit.



# Reading Eggs

- To edit progress for multiple student accounts, select the students you would like to edit by checking the box besides their name. If you would like to edit all students' progress, or all students in a particular class, use the drop-down menu to filter your view by class, then check the box next to **All**.

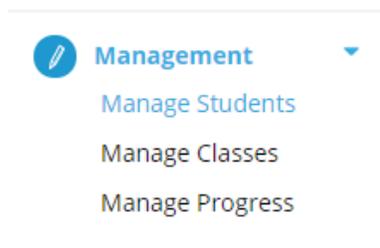
Show <span>All my students</span> <span>Search</span>									
Edit progress				Reading Eggs			Reading Eggspress		
All <input type="checkbox"/>	First Name	Last Name	Grade	Reading	Spelling	Clinker Castle	My Lessons	English Skills Spelling	
<input checked="" type="checkbox"/>	Adams	Josh	1	Placement Test	Placement Test	1	Placement Test	1	<input type="button" value="Edit"/>
<input checked="" type="checkbox"/>	Aguirre	Elias	PreK	1	Placement Test	1	Placement Test	1	<input type="button" value="Edit"/>
<input checked="" type="checkbox"/>	Bailey	Tatum	PreK	100	65	4	33	1	<input type="button" value="Edit"/>

- Click **Edit progress**. A Change Progress menu will pop up where you can select the program and area you would like to change for all your selected students.
- Click **Update** to save your changes or **Cancel** to reject the edit. You will receive a message when the changes are complete.

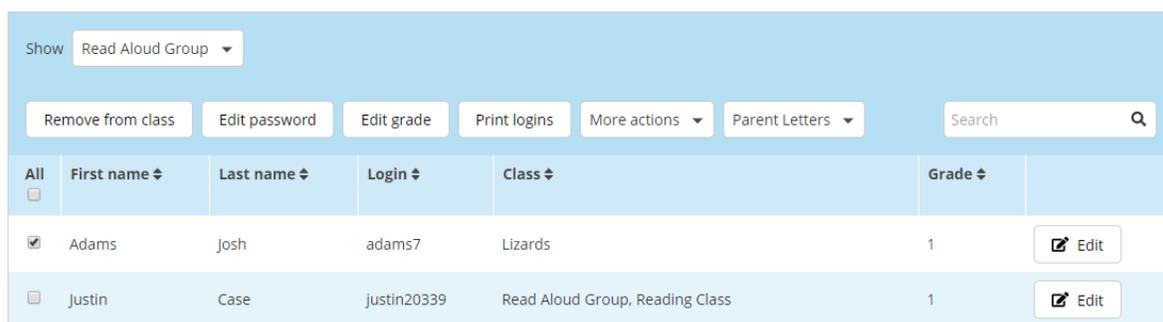
## Print Student Login Cards

Distribute login cards to your students at the beginning of the school year or post them in your classroom. Your students' usernames and passwords are automatically generated when their accounts are created. Instruct your students to keep their login cards in a safe location. If a student loses or forgets their login information, you can retrieve it for them through your account.

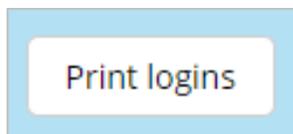
1. On the left navigation menu, click **Manage Students** under the **Management** tab.



2. On the **Manage Students** menu, select the student or students you would like to print logins for. You can filter students by class or search them by name in the search bar.



3. Once you have selected your students, click the **Print logins** button.



4. Print the login cards and distribute to your students.



## Manage Student Accounts

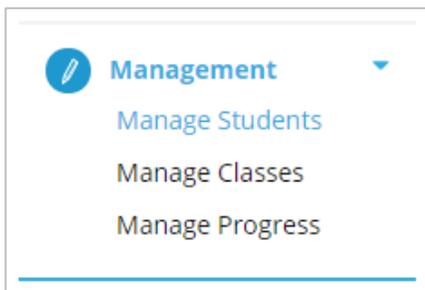
In this section, you will learn how to edit student accounts, change student grade levels, enable or disable Arcade Games or the Playroom, and how to print certificates for your students.

### Edit Student Accounts

You can edit the following attributes for student accounts:

- First name
- Last name
- Grade level
- Login
- Password
- External ID

1. On the left navigation menu, click **Manage Students** from under the **Management** tab.



2. To manage an individual student, click the **Edit** button for the student account you want to edit.

<input type="checkbox"/>	Lilly	Paddington	lil226	Reading Class	2	 Edit
<input type="checkbox"/>	Logan	Staab	logan27068	Reading Class	2	 Edit

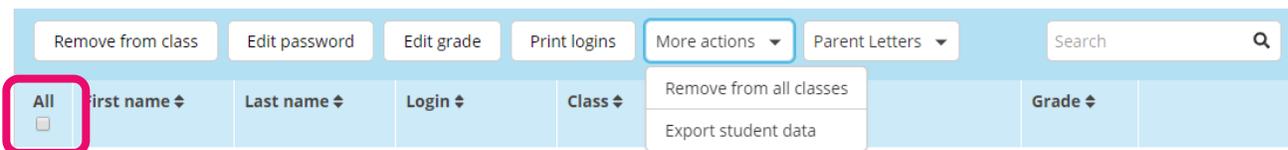
- a. Edit the attributes as needed and click **Save Changes** when complete.

A screenshot of a form titled 'Edit details' for a student named Lilly. The form has a light orange background and contains several input fields and a dropdown menu. At the bottom, there are 'Cancel' and 'Save changes' buttons.

<input type="checkbox"/>	Lilly	Paddington	lil226	Reading Class	2	<input type="button" value="Close"/>
<b>Edit details</b>						
First name	<input type="text" value="Lilly"/>	Login	<input type="text" value="lil226"/>			
Last name	<input type="text" value="Paddington"/>	Password	<input type="password" value="..."/>			
External ID	<input type="text" value="tatuma"/>	Grade	<input type="text" value="2"/>			
		<input type="button" value="Cancel"/>	<input type="button" value="Save changes"/>			



- b. You can edit a student's grade or password, remove them from your class, print their login card, export their data or print parent letters by checking the box to the left of a student's name and selecting an action from the top menu.

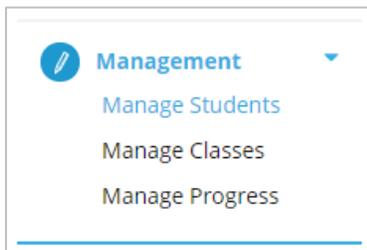


3. To edit multiple student accounts, select students by checking the box to the left of their name. If you wish to select all the students in a certain group, you can filter your view by selecting a class from the drop-down menu, then select **All**.
- a. When multiple students are selected, you may only edit certain account details. To change the password, grade, print logins, remove selected student from all classes, export student data or print parent letters, select an action from the top menu.

## Change Students' Grade

You can edit multiple students' grade level at a time. Use this feature at the end of the school year to advance student grade levels.

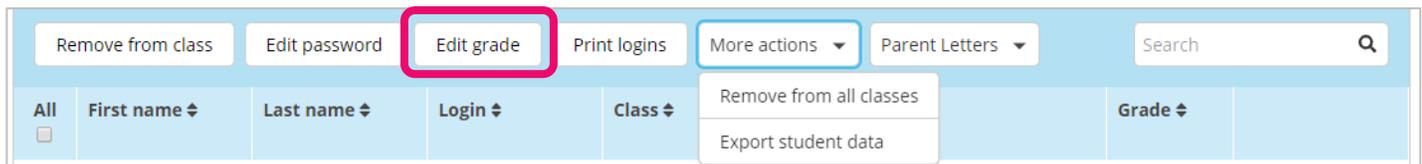
1. On the left navigation menu, click **Manage Students** from under the **Management** tab.



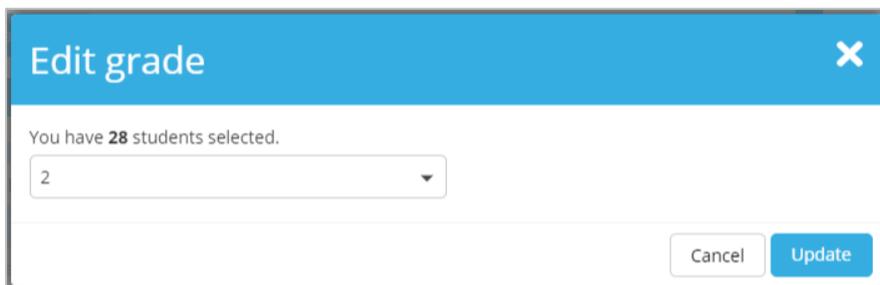
2. Select students. You can select all students or just certain students.

All	First name	Last name	Login	Class	Grade	
<input checked="" type="checkbox"/>	Adams	Josh	adams7	Lizards	1	Edit
<input checked="" type="checkbox"/>	Aguirre	Elias	aguirre7	Reading Class	PreK	Edit
<input checked="" type="checkbox"/>	Bailey	Tatum	baileys2	Reading Class	PreK	Edit

3. Click **Edit Grade** from the top menu.



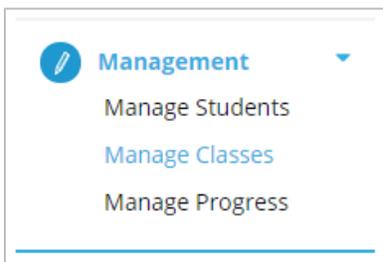
4. Select a grade from the drop-down menu and click **Update**. Your students' grades will be updated.



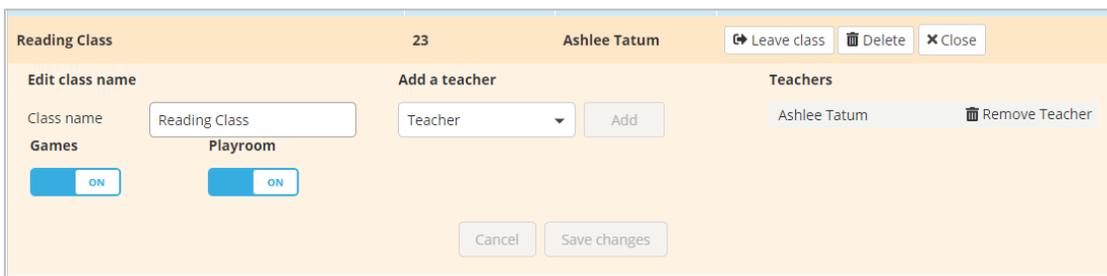
## Class Options: Games and Playroom

You can choose whether your students have access to Arcade Games and the Playroom. Arcade Games can be played when students earn enough Golden Eggs (the Reading Eggs and Reading Eggspress program currency). The Playroom is an area for very young students who need to master colors, shapes, and mouse skills before entering other program areas.

1. On the left navigation menu, click **Manage Classes** from under the **Management** tab.



2. Click the **Edit** button beside the class you wish to control access for.
3. Toggle the button beside **Games** to enable or disable Arcade Games.
4. Toggle the button beside **Playroom** to enable or disable this feature.

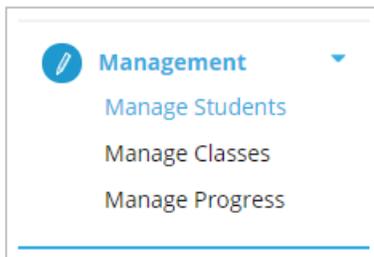


5. Click **Save changes** to save changes, or **Cancel** to reject them.

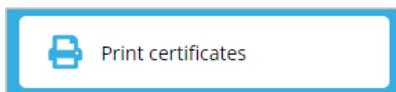
## Print Your Students' Certificates

Students earn certificates when they complete a Reading Map Level. Print your students' certificates to reward them for their hard work and achievement.

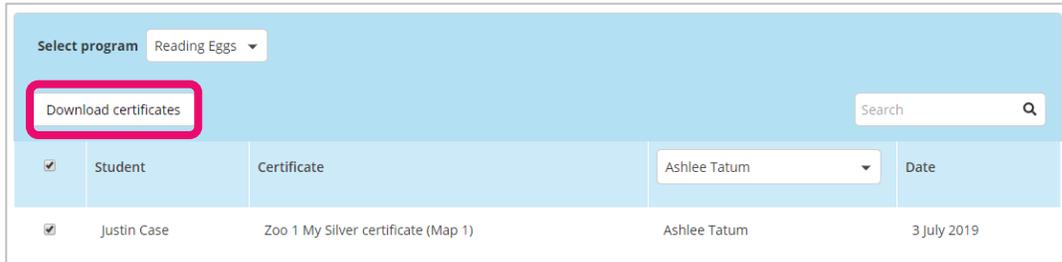
1. On the left navigation menu, click **Manage Students** from under the **Management** tab.



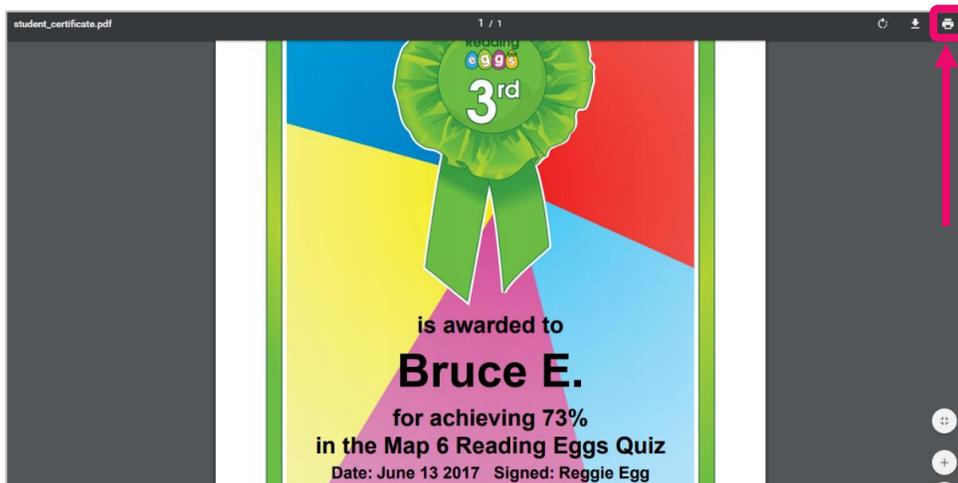
2. On the **Manage Students** page, select the **Print Certificates** tile.



3. Select a student or students and click **Download Certificates**. The certificate will download as a PDF.



4. Click the **Print** icon on the PDF tool ribbon.



5. In the Print dialog box, click **Print**. The certificate will now print to your selected printer.



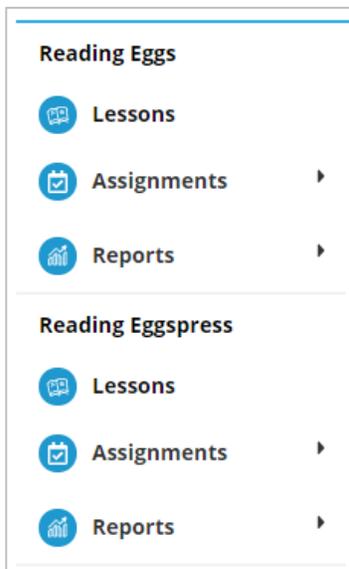
## Teacher Resources

Reading Eggs offers a variety of teacher resources. You can preview the lessons your students will be working on and access additional teaching materials, such as lesson plans, PowerPoint presentations, activities, worksheets, and posters.

## Preview Lessons

The **Preview Lessons** feature for both Reading Eggs and Reading Eggspress allows you to view lessons and access accompanying resources, such as worksheets and lesson plans.

1. Under the Reading Eggs or Reading Eggspress header, click **Lessons**.





# Reading Eggs

The **Reading Eggs Maps & Lessons** page appears. From this page, you can search and view lessons and resources from reading maps, Storylands, and the Skills Bank. A similar Reading Eggspress option shows reading and spelling lessons in a similar format.

Active students: 7

 **Reading**

 **Storylands**

 **Skills Bank**



Map 1 Lesson 1

Preview
Resources ▾

Phonically Decodable Words  
-

Vocabulary Words  
moon, monkey, mice, mud, mop, men, mat, meat, mum,  
moss, man

Phonic Letters And Sounds  
m

High Frequency Sight Words  
-



Map 1 Lesson 2

Preview
Resources ▾

Phonically Decodable Words  
-

Vocabulary Words  
sock, seven, sat, sing, soap, see, six, seed, sandwich,  
spaghetti, spoon, stand, stamp, snail, sun, strawberry,  
snake

Phonic Letters And Sounds  
s, am

High Frequency Sight Words  
-



Map 1 Lesson 3

Preview
Resources ▾

Phonically Decodable Words  
Sam

Vocabulary Words  
lamb, ham, ram, dam, jam, pram, stamp, lamp, clam

Phonic Letters And Sounds  
a, m, am

High Frequency Sight Words  
l, am

## 2. Click **Preview**.



Map 1 Lesson 1

Preview
Resources ▾

Phonically Decodable Words  
-

Vocabulary Words  
moon, monkey, mice, mud, mop, men, mat, meat, mum,  
moss, man

Phonic Letters And Sounds  
m

High Frequency Sight Words  
-

The lesson opens in your demo student account. Now you can preview the lesson as your students will experience it.

To exit the lesson preview:

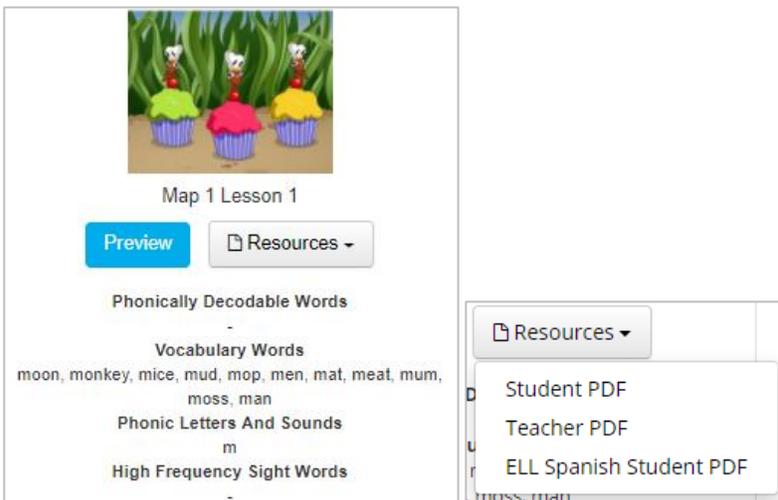
- a. Click the egg in the top left corner of the screen.



- b. Click **Bye**. You will return to the Maps & Lessons page.



3. To access the resources for a particular lesson, click the **Resources** box under that lesson. For Reading Eggs, you'll have the choice of a Student, Teacher, or ELL Spanish Student PDF. In Reading Eggspress, you'll have the choice of a Student or Teacher PDF.





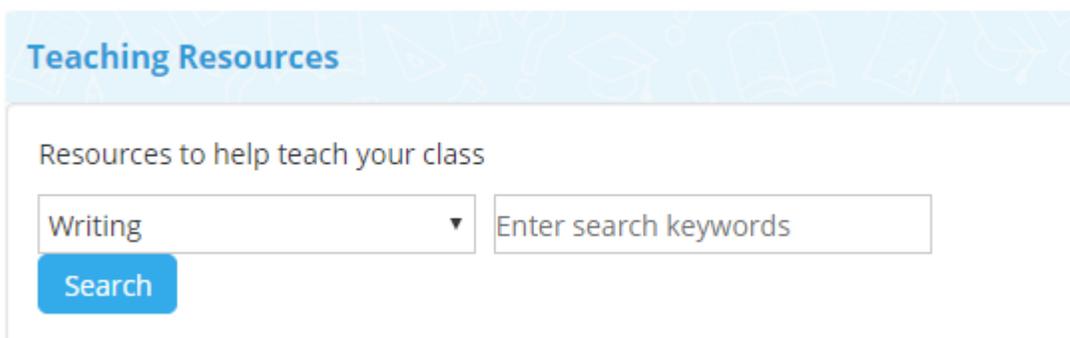
## Teacher Toolkit

From the Teacher Toolkit area, you can access a range of additional resources including PowerPoint lessons, writing and handwriting exercises, classroom posters, printable worksheets, teaching notes, and more to support your instruction in both Reading Eggs and Reading Eggspress.

1. On the left navigation menu, click on **Teacher Toolkit** to expand the tab and explore Teaching Resources by grade level, projectable Big Books, and Book Notes.



2. Teacher Resources can also be accessed using the Teacher Resources search bar located on your Educator Homepage.



To use the search bar, select a resource type from the drop-down menu, then enter keywords into the search box.



## K-2 Resources

Resources are organized by concept and may include the following resource types:

- **Teacher Notes and Student Worksheets:** Perfect for printing, the spelling worksheets can accompany Skills Bank lessons. Other resources cover a multitude of literacy concepts.
- **Interactive Activities:** Perfect for projectors or Interactive Whiteboards, these resources contain activities for every letter of the alphabet, along with Classroom Spelling activities, such as dot to dot and songs.
- **PowerPoint Lessons:** PowerPoint lessons can be used to introduce a new topic.
- **Targeting English Textbook:** You can access this textbook for lower elementary students through your Reading Eggs account.
- **Targeting Resources:** Designed to be used on Interactive Whiteboards, these resources cover a variety of skills.
- **Posters:** You can print posters and place around your classroom.

- Home
- Teacher Toolkit
  - K-2 Teaching Resources
    - 3-4 Teaching Resources
    - 5-6 Teaching Resources
  - Big Books
  - Book Notes
- Management
- Reading Eggs
  - Lessons
  - Assignments
  - Reports
- Reading Eggspress
  - Lessons
  - Assignments
  - Reports
- Quick Links
- Contact Us

## K-2 Teaching Resources

Active students: 28

Phonics And Spelling



Student Worksheets

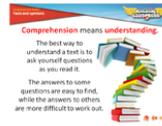


Spelling Activities

Ao Bb Cc Dd Ee Ff  
Gg Hh Ii Jj Kk Ll  
Mm Nn Oo Pp Qq Rr  
Ss Tt Uu Vv Ww Xx  
Yy Zz

Alphabet Activities

Comprehension



Powerpoint Lessons

Grammar



Powerpoint Lessons



Teacher Notes With Student Worksheets

Writing & Handwriting



Targeting Handwriting



Targeting Information Writing



Targeting Persuasive Writing

Targeting English



Posters





## 3-4 Resources

Resources are organized by concept and may include the following resource types:

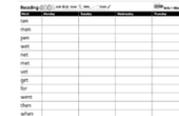
- **PowerPoint Lessons:** PowerPoint lessons can be used to introduce a new topic.
- **Teacher Notes and Student Worksheets:** Perfect for printing, these resources offer different text types with scaffolds for different audiences and purposes, like poetry, advertisements, and exposition.
- **Targeting Resources:** Designed to be used on Interactive Whiteboards, these resources cover a variety of skills.
- **Targeting English Textbook:** You can access this textbook for lower elementary students through your Reading Eggs account.

- Home
- Teacher Toolkit
  - K-2 Teaching Resources
  - 3-4 Teaching Resources
  - 5-6 Teaching Resources
  - Big Books
  - Book Notes
- Management
- Reading Eggs
  - Lessons
  - Assignments
  - Reports
- Reading Eggspress
  - Lessons
  - Assignments
  - Reports
  - Quick Links
  - Contact Us

## 3-4 Teaching Resources

Active students: 28

Phonics And Spelling



Student Worksheets

---

IMPORTANT SOUND UNITS



Teacher Notes With Student Worksheets

Comprehension



Powerpoint Lessons

Grammar



Powerpoint Lessons

---



Teacher Notes With Student Worksheets

Writing



Targeting Information Writing

---



Targeting Persuasive Writing

---



Text Types Teacher Notes With Student Worksheets

Targeting English



## 5-6 Resources

Resources are organized by concept and may include the following resource types:

- **PowerPoint Lessons:** PowerPoint lessons can be used to introduce a new topic.
- **Teacher Notes and Student Worksheets:** Perfect for printing, these resources offer different text types with scaffolds for different audiences and purposes, like autobiography, brochure, and television transcript.
- **Targeting Resources:** Designed to be used on Interactive Whiteboards, these resources cover a variety of skills.
- **Targeting English Textbook:** You can access this textbook for upper elementary students through your Reading Eggs account.

- Home
- Teacher Toolkit
  - K-2 Teaching Resources
  - 3-4 Teaching Resources
  - 5-6 Teaching Resources
  - Big Books
  - Book Notes
- Management
- Reading Eggs
  - Lessons
  - Assignments
  - Reports
- Reading Eggspress
  - Lessons
  - Assignments
  - Reports
- Quick Links
- Contact Us

## 5-6 Teaching Resources

Active students: 28

Phonics And Spelling

Student Worksheets

Comprehension

Powerpoint Lessons

Grammar

Teacher Notes With Student Worksheets

Writing

Targeting Information Writing

Targeting Persuasive Writing

Text Types Teacher Notes With Student Worksheets

Targeting English

Live! or Going Live!



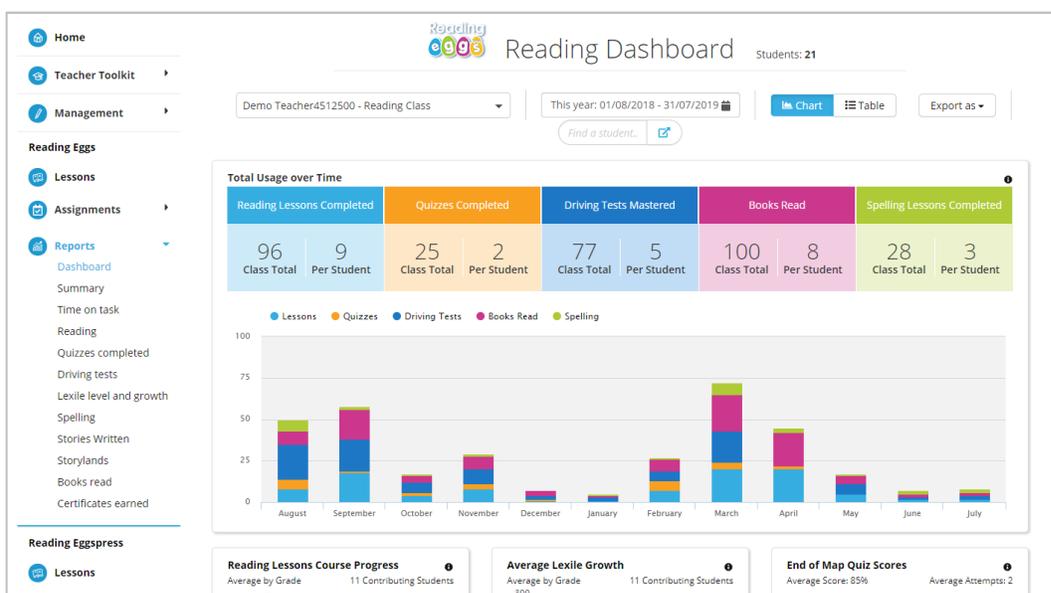
## Student Reports

In Reading Eggs Reports, you can access a valuable class data hub that uses charts, graphs, and interactive views. It is simple to track and monitor your students' progress as they complete lessons and end-of-map quizzes. You have the option of viewing your students' data as a class or as an individual student.

### Access the Reporting Dashboard and School Reports

1. On the left navigation menu, select **Reports** under the **Reading Eggs** or **Reading Eggspress** header to view reports for the respective program. The Reports drop down menu will appear.

The Reading Dashboard provides an overview of your students' progress, including total usage over time and total number of each activity type completed per month in either Reading Eggs or Reading Eggspress.



2. Use the options bar to filter the reports dashboard view.

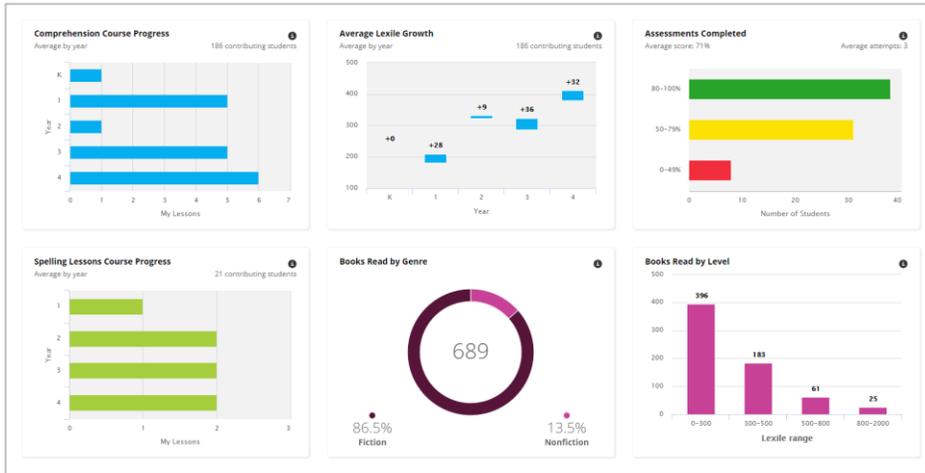


- a. Change the date range.
  - b. Select to view the data as a chart or table.
  - c. Export or print the current view.
  - d. Search by student name.
3. Scroll down the page to view reports tiles.

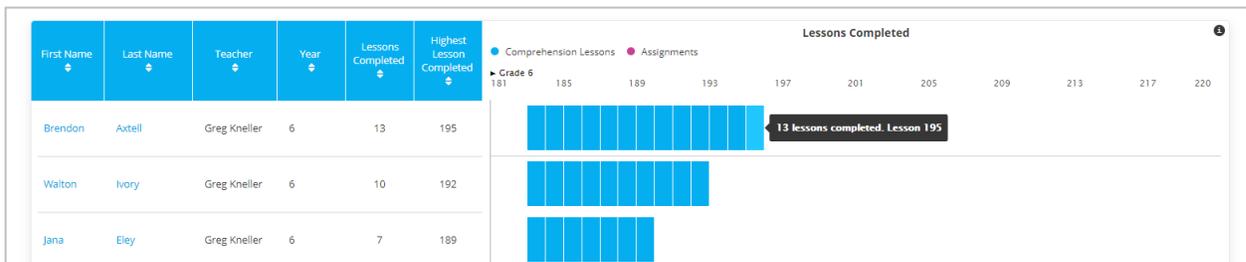


# Reading Eggs

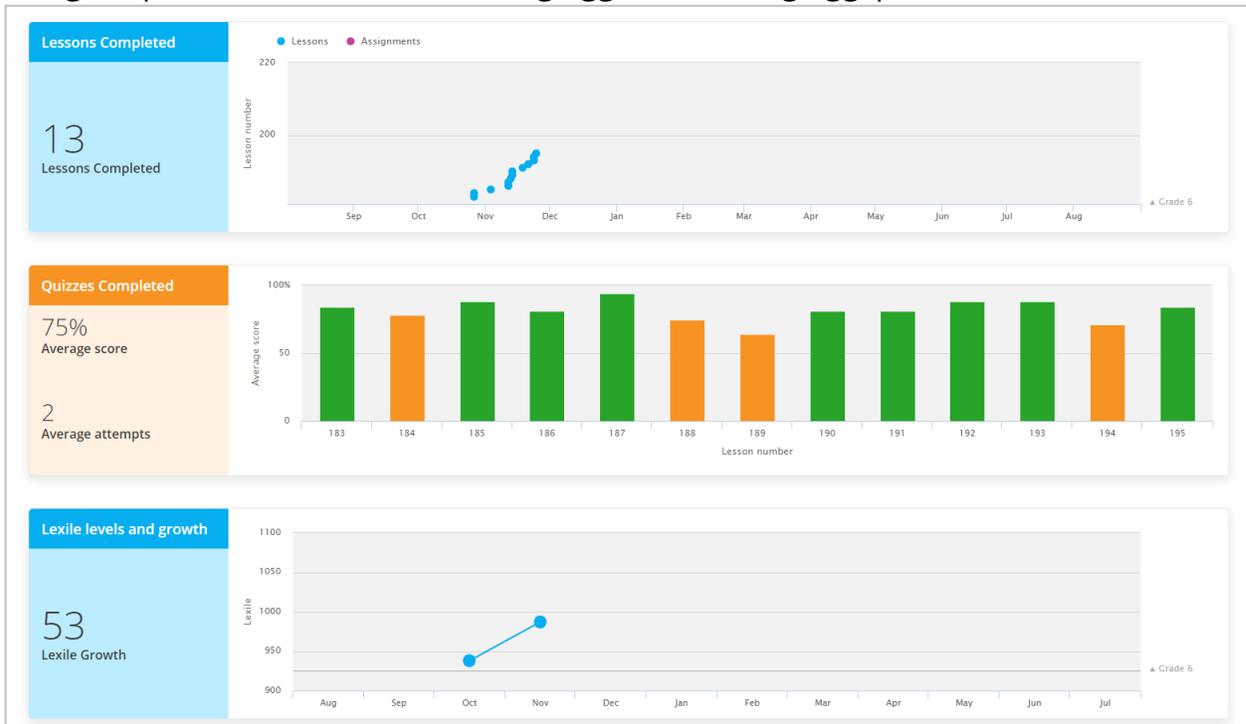
4. Click a tile to view the report.



5. After clicking a tile, scroll down the page to view in-depth details for each student.



An individual student results section displays graphs illustrating how the student is doing in specific areas within Reading Eggs or Reading Eggspress.





## Reports for Reading Eggs

In addition to the Dashboard, there are a variety of in-depth reports available within Reading Eggs. Below you will find a list of all available reports with an accompanying image and description.

- **Summary Report:** Provides a snapshot of your student's Reading Eggs program usage by bringing together core reporting metrics into a single report: total time in program, total lessons completed, and Lexile growth.

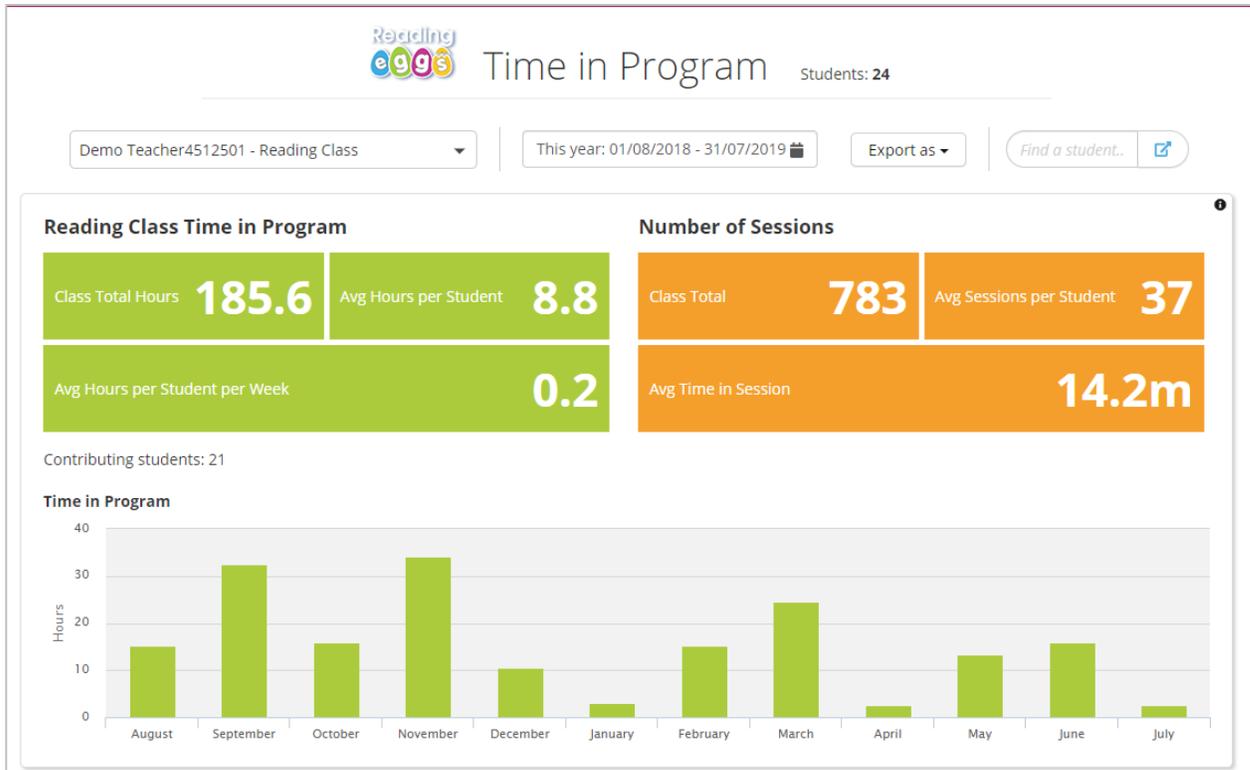
The screenshot shows the 'Summary Report' interface for 23 students. It includes a date range selector for 'This year: 08/01/2018 - 07/31/2019', a 'Reading Class' dropdown, an 'Export as' button, and a 'Find a student..' search field. The main table displays student information and key metrics.

First Name	Last Name	Year	Total Time on Reading Eggs (hours)	Total # Lessons Completed	Lexile Growth
Roberta	Holden	1	3.5h	2	2
Omar	Avasarala	1	18.1h	19	80
Roberta	Draper	1	1.1h	1	0
Leeloo	Karmal	1	8.9h	21	64
Korben	Lindberg	1	3.9h	3	4
Ruby	Burton	1	54m	-	-
Average			6.0h	11	26
Totals			2089.1h	1910	N/A

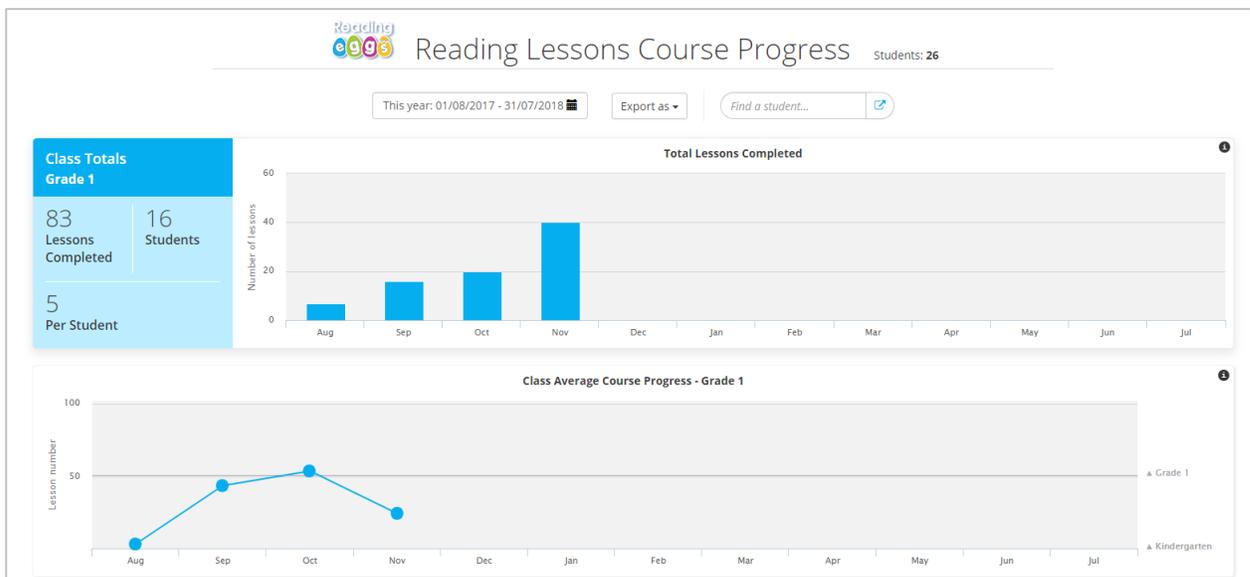


# Reading Eggs

- **Time on Task:** Average time in program and number of sessions. Students are timed out after 5 minutes of inactivity.

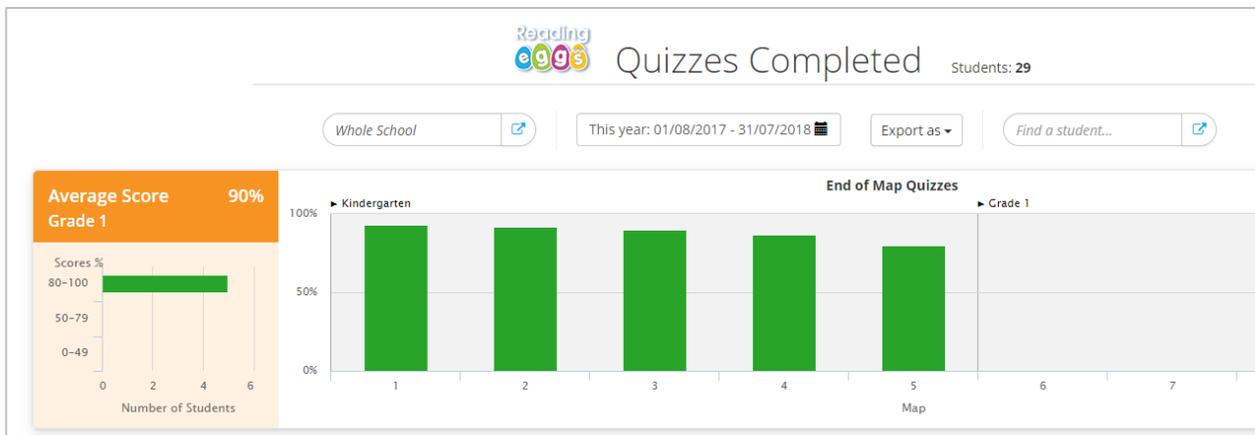


- **Reading Lessons Course Progress:** Average number of reading lessons completed by contributing students.

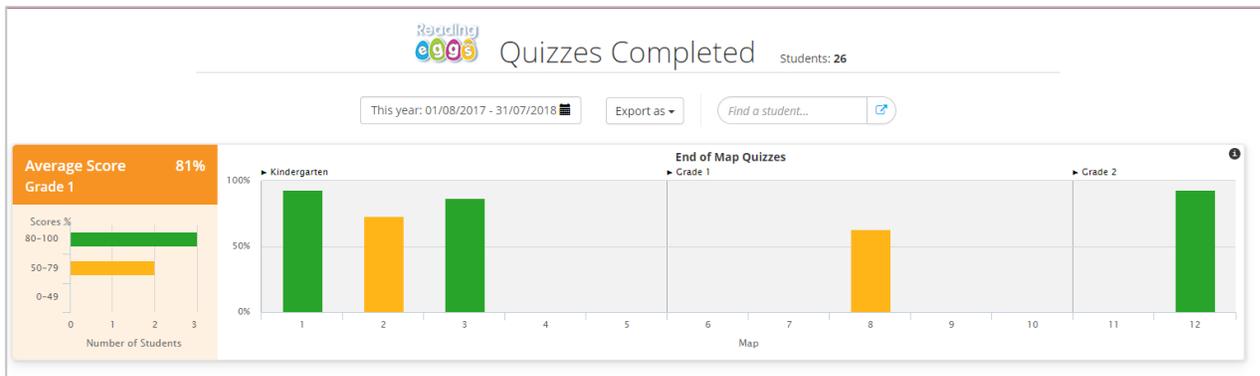




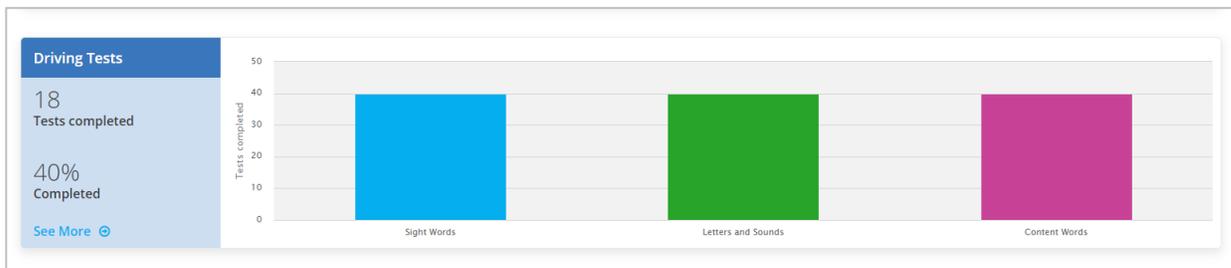
- **End of Map Quiz Scores:** Total number of students who had an average end-of-map quiz score within each scoring band.



- **Quizzes Completed:** Number of quizzes completed, and average score earned by class.

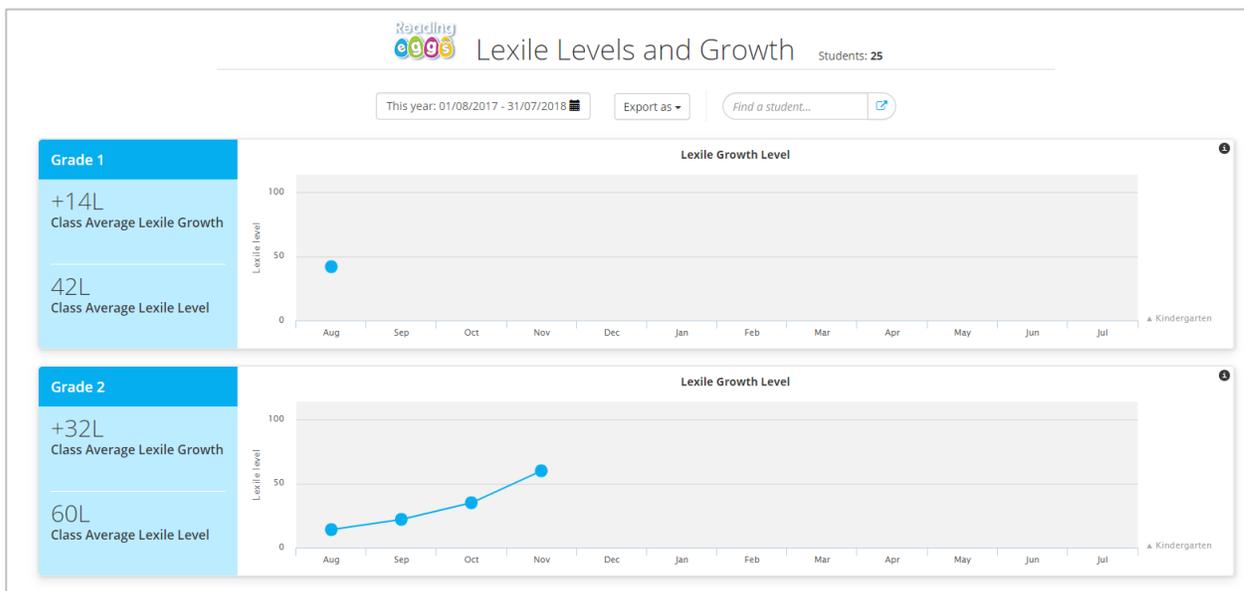


- **Driving Tests:** Driving tests completed by skill.

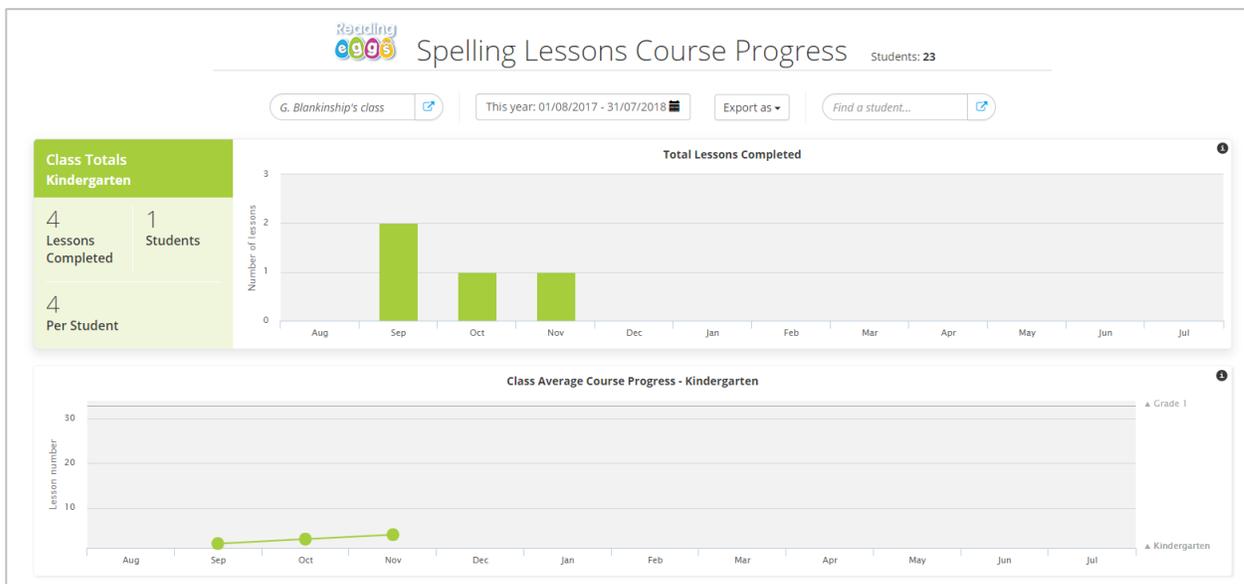




- **Lexile Level and Growth:** Average Lexile gain by contributing students. Average Lexile gain is the difference between the average Lexile for the highest lesson completed and the average Lexile for the lowest lesson completed.

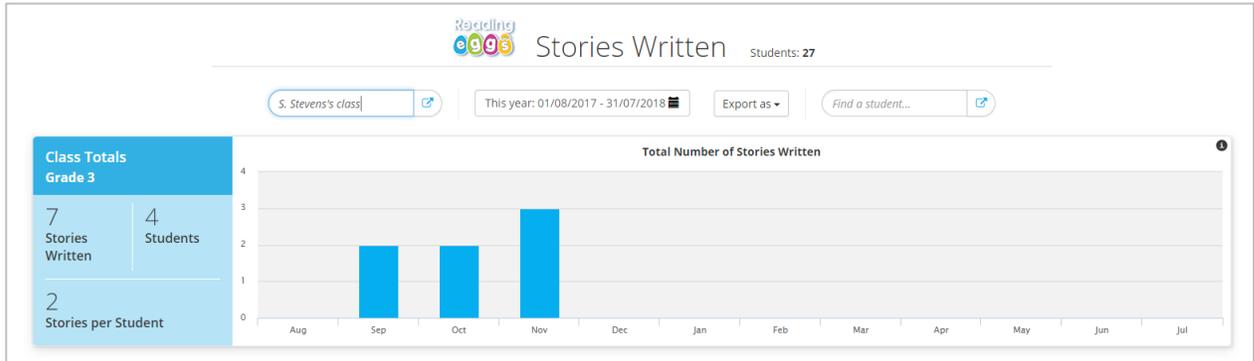


- **Spelling:** Average number of spelling lessons completed by contributing students.

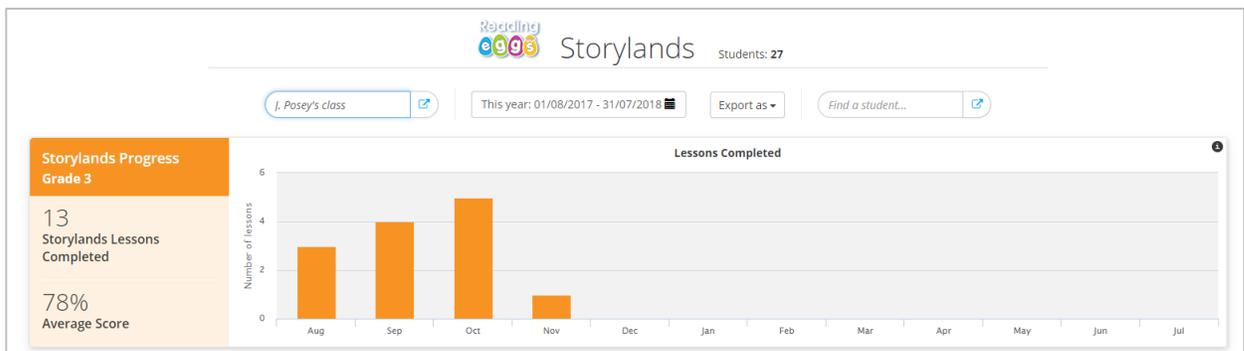




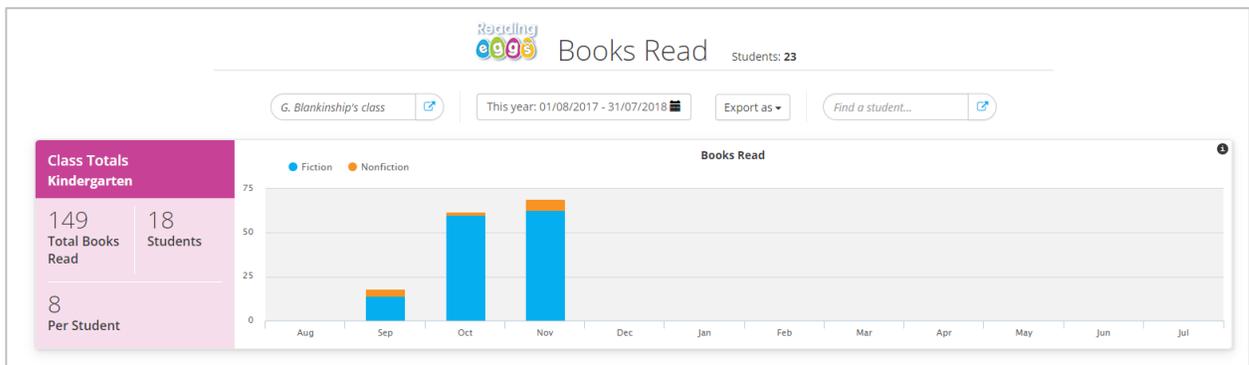
- **Stories Written:** Total number of stories written by contributing students.



- **Storylands:** Number of Storylands lessons completed, and average score earned.



- **Books Read:** Total number of books read in the program, separated by fiction and nonfiction.





# Reading Eggs

- **Certificates Earned:** Total number of certificates earned by contributing students. Students receive a certificate based on the number of correctly answered questions on end-of-map quizzes:
  - Gold: 14-15 questions answered correctly
  - Silver: 12-13 questions answered correctly
  - Bronze: 11 questions answered correctly





## Reports for Reading Eggspress

Below you will find a list of all available reports with an accompanying image and description.

- **Summary Report:** Provides a snapshot of your student's Reading Eggspress program usage by bringing together three core reporting metrics into a single report: total time in program, total number of lessons completed, and Lexile growth.

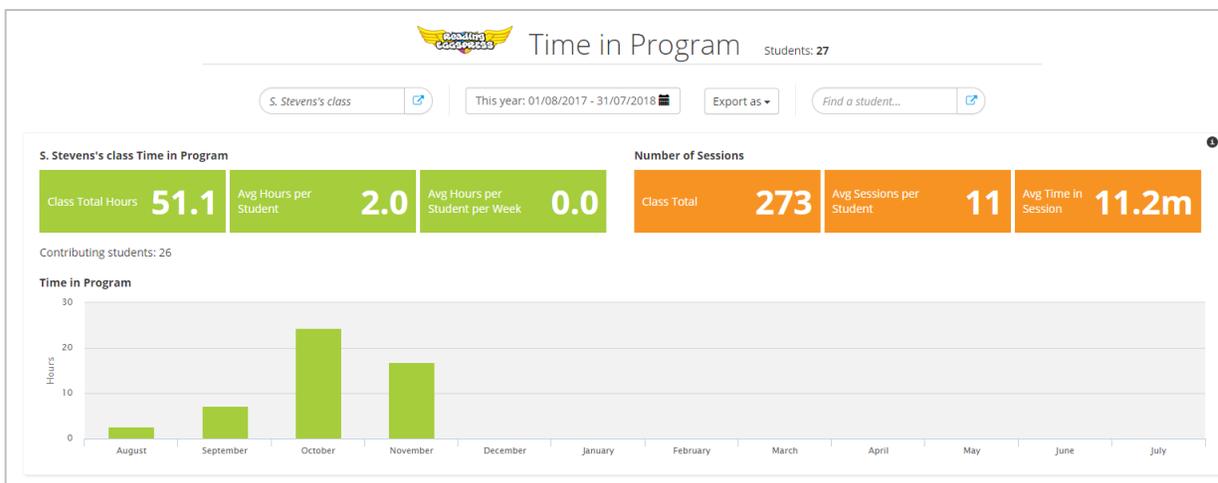
**Summary Report** Students: 28

This year: 08/01/2018 - 07/31/2019 All Classes of A. Export as ▾ Find a student..

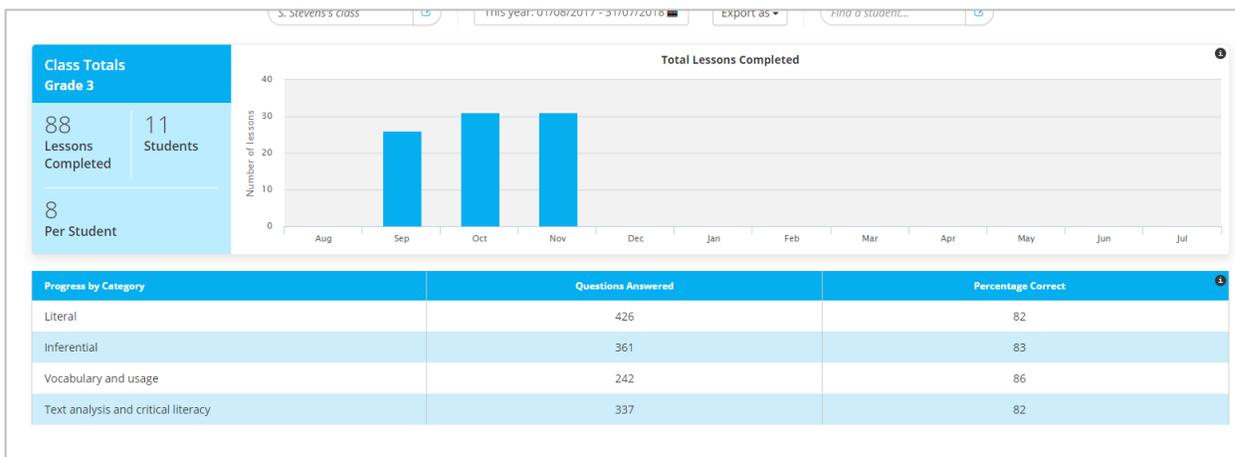
First Name	Last Name	Year	Total Time on Reading Eggspress (hours)	Total # Lessons Completed	Lexile Growth
Amos	Rhod	1	22.0h	23	174
Alex	Dallas	1	7.6h	7	39
Plava	Holden	1	3.4h	9	56
David	Karmal	1	3.7h	2	7
Jean-Baptiste	Dallas	1	9.4h	5	39
Joe	Burton	1	5.2h	4	20
Average			5.7h	9	71
Totals			2511.2h	2883	N/A



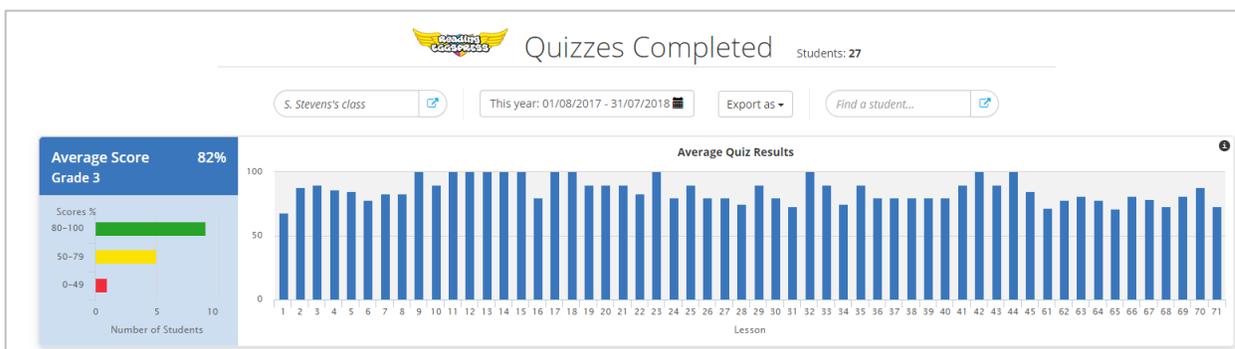
- **Time on Task:** Average time in program and number of sessions. Students are timed out after 5 minutes of inactivity.



- **Comprehension Lessons Course Progress:** Average number of reading lessons completed by contributing students.



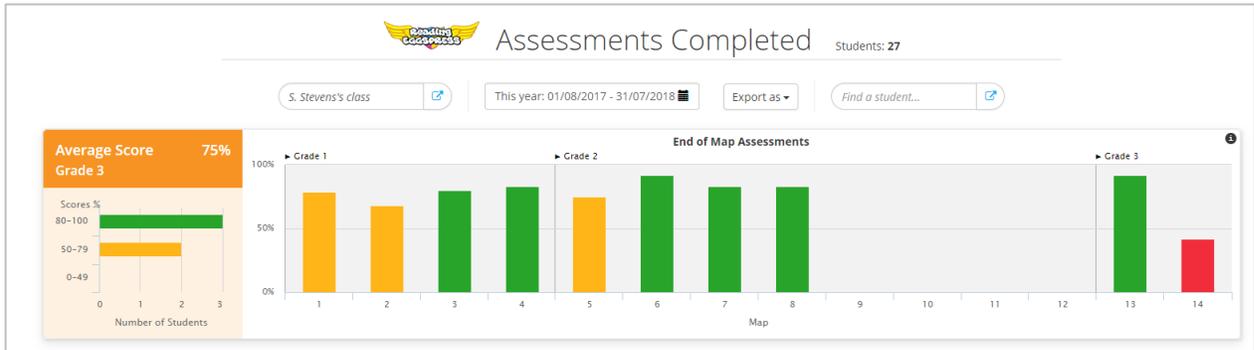
- **Quizzes Completed:** Number of quizzes completed, and average score earned by class.



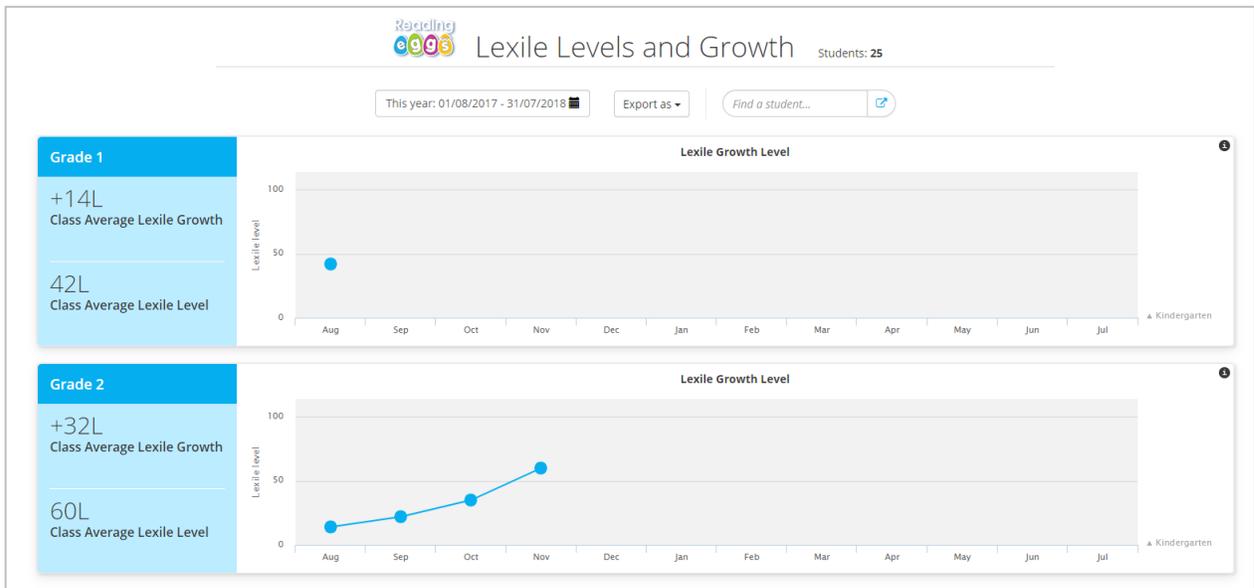


# Reading Eggs

- **Assessments Completed:** View end-of-map assessment scores earned by class average or individual student. Students complete an assessment after each set of 10 comprehension lessons.



- **Lexile Level and Growth:** View Lexile gains by class or individual student. Lexile measures are tied to each reading selection within Reading Eggspress.





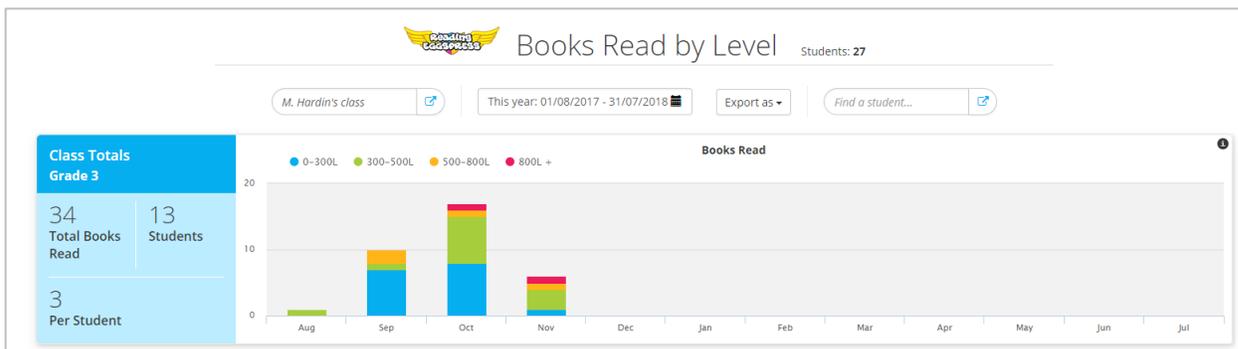
- **Spelling Lessons Completed:** View total number of lessons completed, average scores earned by class, or results of individual students.



- **Books Read:** View total number of books read, separated into nonfiction and fiction, by class and individual students.

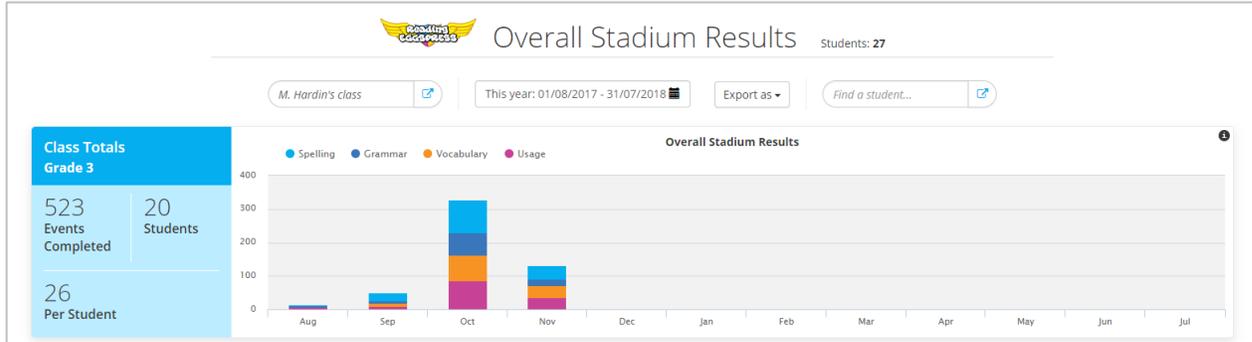


- **Books Read by Level:** View the total number of books read, separated by Lexile level, for the whole class or individual students.





- **Overall Stadium Results:** View Stadium results by class or by individual student. Students can choose between four different Stadium event categories in practice mode or be randomly assigned when selecting a different competition mode.



- **Certificates Earned:** View total number of trophies earned by class or individual students.
  - **Bronze Trophy:** earned by obtaining 1,000 Golden Eggs per week
  - **Silver Trophy:** earned by obtaining 5 bronze trophies per week (5,000 Golden Eggs)
  - **Gold Trophy:** earned by obtaining 3 silver trophies per week (15,000 Golden Eggs)





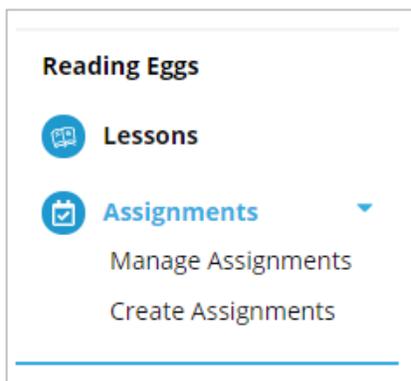
## Assigning Work to Students

In Reading Eggs, you can assign reading lessons, spelling lessons, Storylands lessons, or Driving Tests to students as needed. In Reading Eggspress, you can assign a comprehension lesson, spelling lesson, or library book to your students. Once an assignment has been created, students must complete assigned lessons or books before they can access other areas of Reading Eggs or Reading Eggspress.

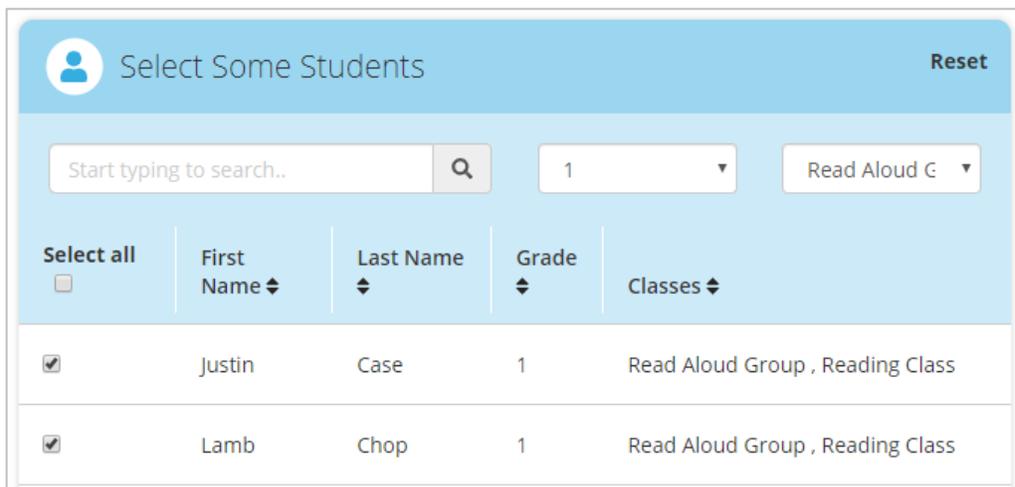
### Create Assignments

Follow these instructions to create assignments.

1. Choose which area of the program you wish to start assigning in by selecting the Assignments tab under the respective program.



2. Click **Create Assignments**.
3. Select students by checking the box to the left of their name. You can narrow your search by grade or class, if desired.





4. Add a start and due date. You can set an assignment to begin right away or for a future day.

**Start date**  
10/03/2017

**Due date** Or **Duration (in days)**  
10/04/2017 1

5. Choose the type of activity you wish to assign. Activities will vary depending on if you are assigning within Reading Eggs or Reading Eggspress.

**Type of activity**

- Comprehension Lesson
- Spelling Lesson
- Library Book

6. Select a lesson from the **Lesson** drop-down menu. To narrow the lesson options, select a grade level on the **Grade** drop-down menu.

- 27 - Dry
- 28 - Trains
- 29 - Bread
- 30 - Cooking and Change
- 31 - Take Me to Your Leader!
- 32 - Mandy Made Me Do It
- 33 - Saving Greedy Guts
- 34 - The Courtship of the Yonghy-Bonghy-Bo
- 35 - The Dog and His Reflection
- 36 - From Farms to You
- 37 - Tools
- 38 - Transport

Select a lesson



7. On the **Assignment Details** tile on the right side of the screen, review your selections and click **Create this assignment**.

 Assignment Details

**Assigned to**  
Lamb C., Justin C.

**Start date**  
Fri, 12 July 2019

**Due date**  
Sat, 13 July 2019

**Duration**  
a day

**Activity**  
*No activity added*

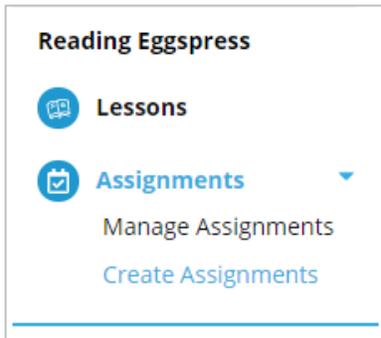
 Create this assignment



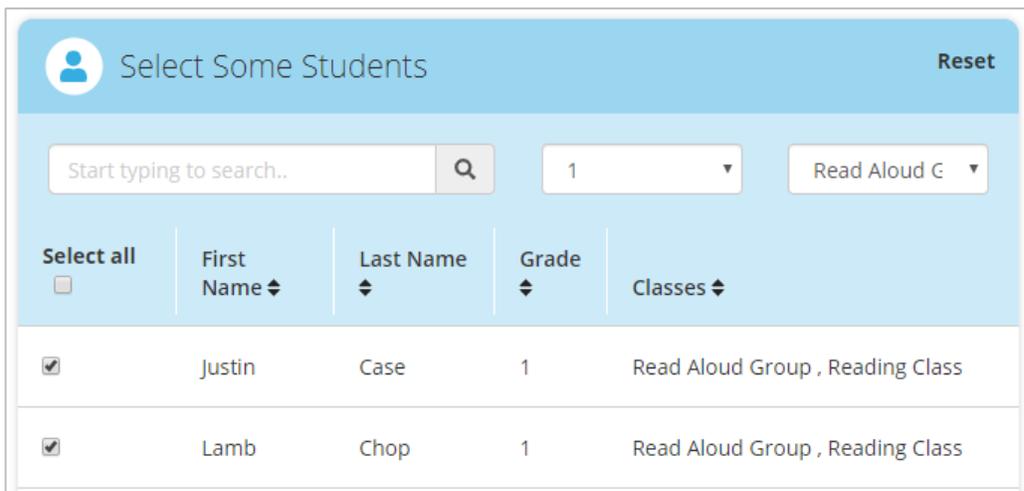
## Assign Library Books

While books in the Library are suitable for all students in Reading Eggs and Reading Eggspress, they can ONLY be assigned from Reading Eggspress.

1. Under **Reading Eggspress**, click **Create Assignments** from under the **Assignments** tab.



2. Select students by checking the box to the left of their name. You can narrow your search by grade or class, if desired.

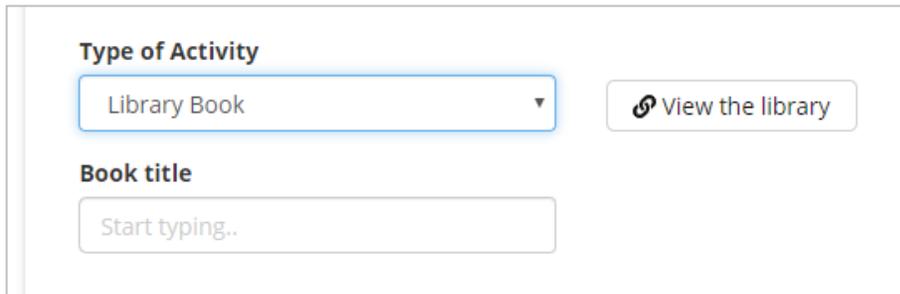


3. Add a start and due date.

**Start date**

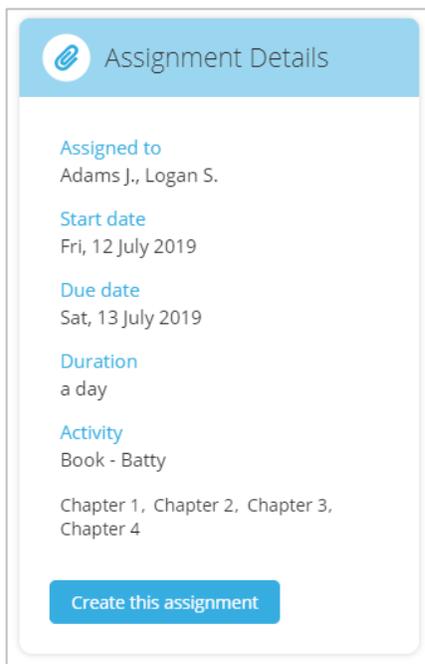
**Due date** Or **Duration (in days)**

4. Choose **Library Book** from the **Type of activity** drop-down menu.



The screenshot shows a form with two main sections. The first section is titled "Type of Activity" and contains a dropdown menu with "Library Book" selected and a button labeled "View the library" with a link icon. The second section is titled "Book title" and contains a text input field with the placeholder text "Start typing..".

5. Type the title of the book you want to assign in the **Book title** field. To search for a book to assign, click **View the library**, and the library will open in a new window. Once you decide on a book, return to the previous window and type the book title into the field.
6. Select all chapters or certain chapters to assign.
7. On the **Assignment Details** tile, review your selections and click **Create this assignment** to assign the book to your students.



The screenshot shows a "Assignment Details" tile with a blue header and a white body. The body contains the following information:

- Assigned to:** Adams J., Logan S.
- Start date:** Fri, 12 July 2019
- Due date:** Sat, 13 July 2019
- Duration:** a day
- Activity:** Book - Batty
- Chapter 1, Chapter 2, Chapter 3, Chapter 4

At the bottom of the tile is a blue button labeled "Create this assignment".



## Reading Eggs Student Navigation

Your students will love exploring in Reading Eggs, earning Golden Eggs for completing lessons and reading quizzes, and unlocking new learning adventures.

To learn more about the areas your students can visit while using Reading Eggs, see the table below.



### My Program



My Program provides an overview of what books the student is reading and has read, and quick links to important pages, including the current lesson, the spelling skills bank, driving tests, and the student's avatar.

### Avatar



Each student has a customizable avatar that represents them in the Reading Eggs program. As they earn Golden Eggs, they can buy more items to customize their avatar.



# Reading Eggs

## My Eggs



Golden Eggs are the Reading Eggs/Reading Eggspress currency. Students earn Golden Eggs for completing lessons and library books and help keep students motivated as they are learning. Students can click the Golden Egg in the top right corner of the screen to see how many Golden Eggs they currently have. Click on the egg to see what certificates the student has earned.

## Storylands



*Available after lesson 60*

Storylands provides 20 lessons with 140 activities for emergent and early reading levels 1-10. These lessons build students' reading, vocabulary, and comprehension skills in the land of Clinker Castle before graduating to Reading Eggspress.

## Spelling



*Available after lesson 40*

Students focus on building spelling skills incrementally in the Skills Bank.

## My Lessons



Reading lessons build foundational reading skills, including phonemic awareness, phonics, vocabulary, and fluency. Students access the Lesson Map and their reading lessons from this button. It also displays the current lesson. To progress across the maps, students must answer 11 out of 15 questions correctly on their end-of-map quiz.

## Driving Tests



*Available after lesson 40*

Driving Tests assess reading skills, including sight words, phonics skills, and content-area vocabulary. When students complete a Driving Test, they are rewarded with a racing game.



## Story Factory



*Available after lesson 10*

The Story Factory introduces students to the world of writing with weekly story writing competitions. Students can save their books to “My House” for later reading or submit them to a Weekly Contest. Every week, top stories are voted on by Reading Eggs users, and the winner receives 200 Golden Eggs. All unfinished stories are deleted every Thursday 5 pm CST.

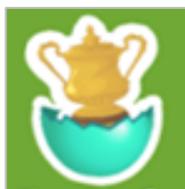
## House



*Available after lesson 10*

Each student can visit their house to find all their belongings, including critters collected and Story Factory stories submitted. Outdoor items purchased will only show up in a student’s inventory when they are outside.

## Awards



Students can go here to see all the certificates and medals they have earned. You can print your students’ certificates from the Manage Students page. Medals are awarded for every 1,000 Golden Eggs earned. Certificates are awarded for achievements like quizzes passed.

## Games



In the Arcade, students can use the Golden Eggs they have earned to play games. You can turn this feature on and off on the Manage Classes page.

## Shop



*Available after lesson 6*

With the Golden Eggs they have earned, students can purchase items for their avatar and furniture for their house.



# Reading Eggs

## Puzzles



*Available after lesson 40*

The Puzzle Park includes 32 brain-stretching puzzles that reinforce a variety of literacy skills, including comprehension, sight word knowledge, vocabulary development, and problem solving.

## Critters



Students can keep track of all their critters, which are unlocked at the end of each lesson.

## Play



Designed for the youngest learners in Reading Eggs, the Playroom consists of seven sections with over 120 activities that include making music, creating pictures, practicing letter sounds, and listening to stories. For kids who are just becoming familiar with online learning programs, this is the perfect place to start. You can turn this feature on and off on the Manage Classes page.

## Songs



At the Music Café, students can listen to all the songs from Reading Eggs lessons in one location.

## Bye



Students click this to sign out of their accounts when they are done working in Reading Eggs. Remind your students to sign out every time they are done working in Reading Eggs.

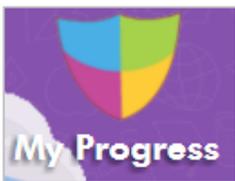


## Reading Eggspress Student Navigation

To learn more about the areas your students can visit while using Reading Eggspress, see the table below.



### My Progress



Students can view their current progress, including their current lesson, English Skills spelling level, targets achieved, trading cards earned, and Golden Eggs earned. They can also find how many books they have read and review reading quiz scores.

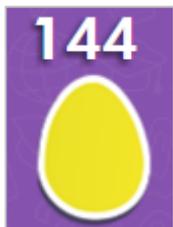
### Avatar



Students can customize their avatar. They can use the Golden Eggs they've earned from their reading lessons and quizzes to buy more items for their avatar at the Mall.



## Golden Eggs



Golden Eggs are the Reading Eggs/Reading Eggspress currency. Students earn Golden Eggs from reading lessons and quizzes that can be used to buy items for their avatar and apartment or play games at the arcade.

## Bye



Students click this icon to sign out of their accounts when they are done working in Reading Eggspress. Remind your students to sign out of their accounts when they are done working in Reading Eggspress.

## English Skills



In the English Skills section, students explore key spelling patterns through sequenced lessons that include a short instructional video, spelling questions in the form of games, listening activities, and proofreading exercises, as well as targeted spelling tests and detailed feedback. This section contains 36 lessons per grade (1-6) and 2 worksheets per lesson. The lessons are adaptive and have three levels of difficulty.

## Stadium



Students compete in real time against classmates and students around the world and develop key English skills along the way. These contests will test skills in the following areas: spelling, vocabulary, usage, and grammar.

## My Lessons



The core of the Reading Eggspress program, these 220 reading lessons are organized sequentially and allow students to build their comprehension skills through a series of scaffolded learning activities. Each map of 10 lessons includes an end-of-map assessment that students must master before the next map is unlocked.



# Reading Eggs

## Library



This online library is filled with over 2,000 Lexile-levelled books for all ages. Students earn Golden Eggs for performing well on reading quizzes.

## Targets



Students work toward targets and earn prizes for reaching targets. Specific targets are listed in this area, as well as "Still Aiming" or "Hit" status reminders.

## Mall



Students can purchase items for their avatar and apartment with the Golden Eggs they earned from reading lessons and quizzes.

## Apartment



Students can customize their apartment by purchasing items at the Mall with their Golden Eggs.

## Trophy Room



Students can see all trophies earned and print their certificates for themselves. Trophies are awarded for every 1,000 Golden Eggs earned. Certificates are awarded to students based on achievements like quizzes passed.

## Arcade



Students can use their Golden Eggs to play games at the Arcade. You can turn this feature on and off from the Manage Classes page.

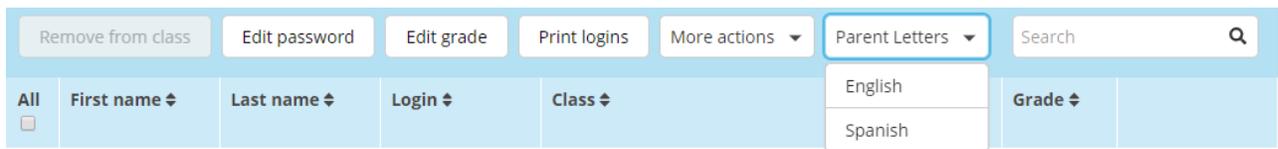


## Encouraging Home Access

Encourage your students to use Reading Eggs and Reading Eggspress at home for additional reading skill reinforcement.

Follow these instructions to print and distribute Reading Eggs and Reading Eggspress information to parents:

1. Click **Manage Students** from under the **Management** tab.
2. Select the student or students you wish to print parent letters for. You can filter your view by class or search for students by name.
3. Once you have your students selected, click **Parent letters** from the top menu bar and choose English or Spanish from the drop-down menu. This downloads a PDF that contains a customized letter for each student's parents with the student's username and password in the language you selected from the drop-down menu.



4. Print and distribute the letters to parents to provide them with more information about the reading program.